

INSTRUCTIONS FOR DIRECT DEBIT AUTHORIZATION (DDA)

- Cage (1)** Indicate the Branch of BOC where the account of the party giving this authorization is maintained and the number of the account to be debited.
- Cage (2)** Indicate the BOC Account holder's details
SMS charges apply
- Cage (3)** Indicate the name of the ETC A/C holder, the relevant ETC account, the auto recharge TOP UP amount, and the effective date
{This Top Up amount should be greater than the minimum threshold limit [Minimum charges (up and down) applicable to use the highway] }
- Cage (4)** Has to be duly completed by the applicant.
- Cage (5)** Has to be completed
- i Data entered by Electronic Banking Unit
 - ii Authorized by the account holder's branch

Notes :

- i Please ensure that the applicant signs this form the usual way in which he/she/they sign for the bank account.
- ii Debits effected under this authorization are subject to Government Stamp Duty at the prevailing rate per transaction.
- iii DDA will be authorized within 3 working days of receipt .

Flow of the DDA Form

1. The applicant should complete cages 1,2,3 & 4.
2. Authorized officer of the RDA has to signed the document in the cage (3) and RDA has to fax the document to Electronic Banking Unit Fax No.011-2562462.
3. Electronic Banking Unit shall carryout the data entry.
4. Account holder's branch has to authorize the transaction.